

BCT Movie Partner Project

Designed to encourage and support the development of the film community in Bloomington, the BCT Movie Partner Project grants the opportunity to use the Buskirk-Chumley Theater **rent-free** for film presentations on days when the theater is not booked by other events. Eligible film events may include:

- screenings of original films by filmmakers
- screenings of documentaries which inform and educate about an important cause or issue
- live performance events in which film or video projection is a major element

The rental fee is waived under this project but there are still costs involved.

Tech Labor	\$250	(minimum charge, covers 1 approx. five hours, including set-up & tear
House Manager	\$100	(minimum charge, covers approx.. five hours, including set-up & tear down)
Projector Use	\$150	
Box Office	\$150	(+ 4% of all credit card transactions) applies to ticketed events only
Estimated Total:	\$650	

If showing a film made by someone other than yourself, you must provide proof that you have secured/paid for the public viewing rights. BCT can assist in securing the rights to films if you do not have direct contact with the filmmaker or distributor.

Movie Partner Project Guidelines and Procedures:

- The event must have film as a primary aspect. At least 50% of event time must involve the showing of a film.
- A contract for rental of the theater cannot be issued until 12 weeks prior to your date.
 - Promoters may “hold the date” as much as 52 weeks in advance of the screening date. To “hold a date,” the promoter should contact the Events Manager.
 - If another promoter wants the date you have held, the Events Manager will contact you to “challenge the hold.” You have 48 hours to decide to confirm (at full rental rate, not the Movie Partner Rate) or release the date. To confirm, you must sign a contract and provide a \$200 non-refundable/non-transferable deposit, paid with cash or check only.
 - If your date remains open 12 weeks prior, the date is confirmed to you and a contract is issued. The contract must be signed and a \$200 non-refundable/non-transferable deposit must be received by BCT within two weeks of the contract issue.
- Your publicity and ticketing form is due eight weeks prior to the event and your technical form is due three weeks prior to the event.
- If your event involves more than a basic movie screening, lecture, or Q&A, you must provide event liability insurance eight weeks in advance.
- The BCT will “settle” with you within three working days following your event. Record of your tickets sales, your patron contact information, and an e-check or an invoice will be emailed to you. Any balance due must be paid within 30 days, cash or check only.

BUSKIRK-CHUMLEY THEATER
BuskirkChumley.org 812.323.3020